

# ONLINE PURCHASE

Making a purchase from the Perm-A-Pleat Schoolwear online store.

Click the **ONLINE ORDERING** on the uniform shop page on the School website.

- 1 Select *Year*
- 2 Select *Season*
- 3 Select *Gender*
- 4 Select *Product*
- 5 Add to *Cart*
- 6 Click to *Review Cart*
- 7 Click *Checkout*
- 8 Complete *Contact Information Details*
- 9 Select *Campus* for delivery of purchase
- 10 Click *Continue*
- 11 Enter *Credit Card Details*
- 12 Finalise *Payment*

Approved purchase invoice will be emailed to the customer.

Once the purchase has been processed at the store, the customer will be contacted by store staff notifying them that the sale has been completed.

